

Manager, Technology

Job Type

Full-time position

Job Location

The Manager, Technology will divide working hours between remote work and time in the Larkspur and Berkeley offices. The Larkspur office is considered the BluePath Health home office.

About BluePath Health

BluePath Health is a consulting firm based in the Bay Area that works with health systems, health plans, government agencies, technology providers, and foundations. We develop forward-thinking policies and strategies that improve care delivery and community health. We support our clients with implementation of strategies, supporting them with planning and execution of policy and organization goals.

Position Summary

Under the supervision of BluePath Health Managing Director, the Manager, Technology will lead complex, multi-faceted projects and deliver on time, high quality results. The Manager, Technology will work with a diverse group of project stakeholders and have the ability to balance competing interests while closely managing the project details. The Manager, Technology will demonstrate flexibility with the ultimate goal of providing the client with high quality deliverables.

Responsibilities

- Lead the development of major client deliverables, including writing and editing reports and presentations
- Demonstrate strong project management skills for small and medium sized projects that incorporates multiple stakeholders, including managing milestones and due dates, capturing notes and action items, and communicating project status with internal team and clients
- Support the Bluepath Health team with health IT related subject matter expertise as needed
- Facilitate meetings of clients, leadership, staff and other stakeholders as needed
- Participate in business development, including writing project proposals and attending meetings with potential clients
- Support and engage in relationships with clients, partners, and stakeholders
- Offer ideas to the internal team to optimize support for projects and BluePath Health operations
- Collaborate closely with key client staff members to develop organizational business plans, including financial projections and detailed operational strategies

- Identify and document project risks and develop mitigation plans
- Demonstrate a willingness to take on and complete new tasks in a timely manner with high level of quality
- Work autonomously while ensuring client expectations are readily met and exceeded
- Foster a success-oriented, accountable environment within the company
- Attend conferences and participate in training, as appropriate for role and employee's career growth objectives
- Represent the firm with clients, investors, and business partners
- Supporting strategy development for clients

Qualifications

- Five-seven years of experience in project management or consulting roles, preferably in health care or social services
- Excellent verbal and written communication skills
- Health IT experience with an understanding of EHRs, health information exchange, and/or population health management solutions
- Experience with software implementations and strong knowledge of technical terms
- Strong problem-solving and data analysis capabilities
- Ability to lead and/or work with project teams to deliver high quality services with excellent client satisfaction
- Operate in a team environment in a collaborative and respectful manner
- Ability to work independently
- A demonstrated record of increasing responsibility and work complexity
- Strategic thinker with the ability to deliver operational excellence in a management role
- Self-motivated with strong job ownership
- Ability to expertly manage multiple people, tasks, and time
- Strong experience with MS Word, MS Excel/Google Sheets and presentation development
- Strong interpersonal skills with ability to build collaborative relationships with clients and team members
- Bachelor's degree required, Master's degree preferred

Application Process

Interested candidates should submit a resume and cover letter to info@bluepathhealth.com